

# Installation & Operation INSTRUCTIONS

## FOAMING HAND SOAP/SANITIZER DISPENSERS

#### TAPE MOUNTING

Extreme caution must be exercised to ensure mounting surface is flat, free of imperfections, clean, and dry.

Tape mounting is only recommended for mirrors, or other similar flat surfaces free of imperfections.

- Clean flat surface with the provided towelette or other surfaces with an abrasive cleanser prior to using the towelette (depending on surface condition).
- 2. Dry surface thoroughly.
- Make sure the dispenser is level before fixing it to its final position. Leave at least 4" of clearance between the bottom of the dispenser and the closest obstacle.
- 4. Remove protective backing from the mounting tape as shown.
- Firmly press the dispenser against the mounting surface for 10 seconds.
- Open the dispenser cover and press directly on the back plate for an additional 30 seconds.
- 7. Allow 24 hours before loading the unit.

### **SCREW MOUNTING**

Screw mounting is recommended for surfaces that do not meet the standards set forth for Tape Mounting in the section above. Use at least 4 screws.

- 1. Hold the dispenser against the wall in the desired position. There must be at least 4" of clearance between the bottom of the dispenser and the nearest obstacle. Make sure the dispenser is level.
- Open the dispenser and mark the screw hole location on the wall.
- 3. Remove the dispenser from the wall and drill holes in the location you just marked. Use the appropriate drill size for #10 x 1" self taping screws.
- 4. Place appropriate sized anchors into the newly drilled holes. The anchors must be placed so they are flush against the wall.
- 5. Place the open dispenser onto the wall and align it with the newly drilled holes. Insert and carefully tighten #10  $\times$  1" self taping screws through the screw mounting holes in the dispenser back plate. Be sure not to over-tighten the screws.

## TO OPEN DISPENSER

#### **NON-LOCKING**

- Use your finger to push upwards on the latch release button.
- With your other hand, gently pull the cover away from the wall.











## LOADING INSTRUCTIONS

- Remove the shipping cap from the pump and, if needed, align the bottom edge of the pump so it is parallel with the bottom seal of the bag.
- Open the dispenser by pushing on the latch release button with your finger, as detailed above.
- 3. Place the bag into the open dispenser and press the pump firmly into place. The bag should rest behind the tabs on the dispenser walls. The pump should slide into the slotted nest, with the textured latch arms facing out.
- 4. Tuck excess bag into the dispenser.
- 5. Close the dispenser, making sure not to pinch the bag between the cover and back plate.

\*To remove empty bag and pump, squeeze the latch points on the pump while pulling the pump and bag out of the dispenser.