



Stainless Steel Single Wall Coffee Urn

07/2025



When using your coffee urn, basic safety precautions should always be followed, including the following:

- Read all instructions.
- Do not touch hot surfaces. Use handles or knobs.
- To protect against electrical hazards, do not immerse cord, plugs, or coffee urn in water or other liquid.
- Close supervision is necessary when any appliance is used by or near children.
- Unplug from outlet when not in use and before cleaning. Allow to cool before putting on or taking off parts.
- Do not operate an appliance with a damaged cord or plug, or after the appliance malfunctions or has been damaged in any manner. Return appliance to manufacturer for examination, repair, or adjustment.
- Use your coffee urn only for uses described in this booklet. The use of accessory attachments not recommended by the appliance manufacturer may cause hazards.
- Do not use outdoors.
- Do not let cord hang over edge of table or counter, or touch hot surfaces.
- Do not place on or near a hot burner or in a heated oven.
- Caution must be used when moving an appliance containing any hot liquid.
- Always attach plug to the appliance first, then plug cord into wall outlet. To disconnect, remove plug.

MODELS

407CCU30 30 Cup Capacity

407CCU50 46 Cup Capacity

407CCU100 100 Cup Capacity

Caution

- Use only on 110-120 voltage AC current.
- Never run unit dry. Liquid must always cover inside bottom of unit to avoid damage.
- Never immerse base in water.
- Clean coffee urn regularly.
- ⚠ **Warning:** Cancer and Reproductive Harm
www.P65Warnings.ca.gov.

This product contains: Lead.

For more information about chemicals in this product, visit: *Para obtener más información sobre las sustancias químicas de este producto, visite:*
www.clarkassociatesinc.biz/ab1200-disclosure/

Unit Specifications:

| Model | Volts | Watts | Capacity |
|------------------|-------|-------|----------|
| 407CCU30 | 120V | 1000W | 30 Cups |
| 407CCU50 | 120V | 1000W | 46 Cups |
| 407CCU100 | 120V | 1500W | 100 Cups |

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General Instructions

- **Wash before using.** Before using unit for the first time and after each use, wash coffee basket, percolating tube, and interior of the coffee urn with warm water. Rinse thoroughly and dry. Wipe exterior with a damp cloth. NEVER IMMERSE BASE IN WATER.
- **Fill with water.** Remove cover, coffee basket, and percolating tube and fill coffee urn with fresh, cold water to desired fill line. Do not fill coffee urn past top fill line. Never use hot water to make coffee.
- **Measure coffee.** Wet bottom of the coffee basket to prevent grounds from filtering into brewed coffee. Measure appropriate amount of coffee (see chart below) into coffee basket and set coffee basket on percolating tube. Position bottom of percolating tube into heating well, but DO NOT FORCE IT. Place cover on coffee urn (a separate plate isn't necessary since cover operates as water spreader).

Coffee Measuring Guide

| Cups (5 oz. Serving) | Ground Coffee (8 oz. Dry) |
|----------------------|---------------------------|
| 10-12 | 1¼ Cups |
| 18-24 | 1½ Cups |
| 28-30 | 2 Cups |
| 36 | 2¼ Cups |
| 42-50 | 2½ Cups |

These are recommended amounts only. Coffee strength can be adjusted to personal taste by adding or subtracting from those quantities.

Allow approximately 1 1/2 minutes per cup brewing time. Voltage changes or variations in water temperature will affect brewing time. NEVER MAKE LESS THAN THE MINIMUM CAPACITY OR MORE THAN THE MAXIMUM CAPACITY OF YOUR COFFEE URN.

Twist to Secure Cover

Before brewing, place cover on coffee urn and turn to secure in handle slots. Note arrows on cover for correct turning. To remove cover, reverse procedure and lift.

Begin Brewing

Plug cord into a 110-120V AC outlet. Signal light glows when coffee is ready to serve. After brewing, coffee urn automatically switches to low heat and will keep coffee at proper serving temperature until unit is unplugged. Coffee urn stops brewing automatically but will remain at serving temperature as long as coffee urn is connected to outlet.

Serve

Push lever down on the faucet and hold until cup is filled; release the lever to stop filling. For continuous pouring (to fill large carafe or server), pull forward to "lock" into place. To stop, push back and return lever to regular serving position.

Helpful Hints

- Make at least 12 cups at one time to ensure best coffee flavor. Never make less than the minimum capacity or more than the maximum capacity of your coffee urn.
- Use regular coffee grounds for all coffee urns for best results. Do not use drip or finely ground coffee, as flooding of the coffee basket can occur. If grinding your own coffee beans, grind to medium coarseness for best results. Do not grind too fine (powder-like), as this can cause coffee basket to flood.

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- Remove coffee basket and grounds as soon as the brewing cycle is completed. This also helps maintain coffee flavor.
- If dripping occurs between the faucet and the coffee urn body, tighten the nut inside the coffee urn. If the dripping occurs from the faucet spout, tighten the faucet bonnet.

Care & Cleaning Instructions

- Before using for the first time and after each use, wash coffee basket, percolating tube, and interior of the coffee urn with warm, soapy water. Do not immerse base in water. Rinse thoroughly with warm water and dry. Wipe exterior with a damp cloth and dry. Before cleaning, unplug unit and pour out any remaining coffee.
- To clean cover, coffee stains on the underside may be removed by scouring with a damp cloth and a non-abrasive cleanser.
- Clean faucet after each use by pouring hot water into coffee urn and running through faucet.
- Percolating tube should be frequently cleaned with a long, narrow brush to remove mineral deposits which may impair the unit's operation. The oily residue will also affect the flavor of the next pot of coffee.
- Heating well of coffee urn should be cleaned thoroughly with an abrasive pad. Rinse thoroughly and dry. This will remove mineral deposits which may affect the coffee urn's operation and may eventually cause the percolating tube to stick in the heating well and break.
- If coffee urn is used daily, a special cleaning every 2 weeks is necessary to remove mineral deposits. Fill coffee urn with 1 quart each of water and distilled vinegar. (If a white mineral buildup has formed inside the unit, use an additional 2 cups of vinegar.) Secure stem and empty coffee basket in place, secure cover, and plug in. Allow coffee urn to complete brewing cycle, then let stand 10–15 minutes. Unplug and drain coffee urn. Allow to cool and follow general cleaning instructions.
- **Warning:** If cleaning instructions are not followed, operation of this unit may be seriously impaired. Do not wash coffee urn parts in an automatic dishwasher.