

## **5 YEAR LIMITED WARRANTY**

**"Thank you"** for purchasing our product. It is our policy to furnish you with high quality products at a fair price. With proper installation your fan should provide you with years of money saving comfort.

This fan is guaranteed to be free from defects in workmanship and Material for a period of five (5) years from date of purchase. Within the first (1) year from date of purchase any defective product should be returned to your **RETAIL OUTLET** along with proof of purchase. For the balance of the warranty, four (4) years, the **MOTOR WINDINGS ONLY** shall be free of defects. We will correct such defects or replace the motor assembly at our option if the product is returned, **FREIGHT PREPAID**, to us. The returned fan must be accompanied by your proof of purchase and a cheque for \$20.00 for handling and labour charges. All costs of removing and re-installing the product are **YOUR RESPONSIBILITY** damage to any part as such by accident, misuse, improper installation or by affixing any accessories **IS NOT** covered by this warranty. As a result of varying climatic conditions in our area this warranty does not cover any changes in finishes, including rusting, pitting, corroding, tarnishing or peeling.

**WARRANTY VOID: In cases of alteration, abuse, installation not in accordance with instructions or REMOVAL of the CSA Sticker.**

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CP-4  
NLGT  
11/19

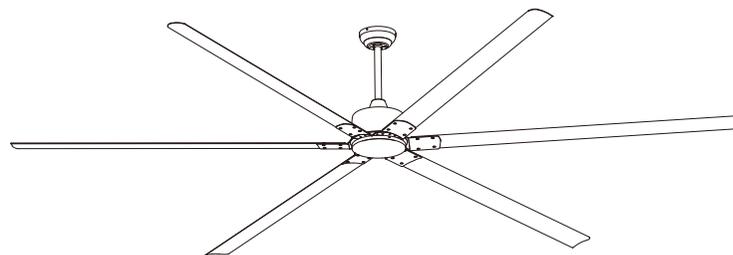


### **Questions or Concerns Contact At The Following Numbers Before Returning Product To The Store:**

1-800-265-1833 (English) / 1-800-567-2513 (French)  
Monday through Friday 8:00 AM to 5:00 PM E.S.T.

## **INSTALLATION INSTRUCTIONS**

### **DOWNROD MOUNT SERIES**



INSTRUCTIONS PERTAINING TO RISK OF FIRE OR INJURY TO PERSONS  
READ ALL INSTRUCTIONS



**IMPORTANT SAFETY  
INSTRUCTIONS  
SAVE THESE INSTRUCTIONS**  
INSTALLATION AND WIRING TO BE IN ACCORDANCE WITH CEC,  
NEC, LOCAL ELECTRICAL CODES and ANSI/NFPA 70.  
Consult a qualified electrician if you are not familiar with wiring.

### **TOOLS AND MATERIALS REQUIRED**

- Philips Screw Driver
- Step Ladder
- Blade Screw Driver
- Wire Cutters
- Wiring supplies as required by electrical code.

NOTE: FOR OPTIMUM QUIETNESS, FULLY ASSEMBLE FAN AND RUN 24 HOURS

2157 Parkedale Ave.,  
Brockville, Ontario  
K6V 5V6  
PH: (613) 342-5424  
FX: (613) 342-8437

2555 Rue Bernard  
Lefebvre Laval, Quebec  
H7C 0A5  
PH: (450) 665-2535  
FX: (450) 665-0910

## **SAFETY PRECAUTIONS**

1. Turn off power at main electrical service box before starting installation.
2. Electrical connections must comply with local code ordinances, national electrical codes, CEC, NEC and ANSI/NFPA 70.
3. Make sure the installation site you choose allows the fan blades to rotate freely without any obstructions.
4. When mounting the fan on a ceiling outlet box, Use an approved (CSA for Canada and UL for U.S.) ceiling fan box marked "**FOR FAN SUPPORT**". Ensure the outlet box is securely installed in place such that it is able to support at least the fan weight.
5. **WARNING:** To reduce the risk of fire, electric shock, or personal injury, mount fan only to an outlet box marked acceptable for fan support and use mounting screws provided with the outlet box. Most outlet boxes commonly used for the support of lighting fixtures are not acceptable for fan support and may need to be replaced. Consult a qualified electrician if in doubt.
6. Total Fan Weight For Reference: 120" approximate 15.0 kgs (33.08lbs).

## **WARNING**

1. To reduce the risk of personal injury **DO NOT** bend the blade brackets when installing the brackets, balancing the blades or cleaning the fan. Also, **DO NOT** insert foreign objects in between rotating fan blades.
2. Remove fan from the carton carefully and check for shipping damage. Check blades for bends and dents. In case assistance is required please contact our service centre.
3. Mount with the lowest moving parts at least 3.05 Meters (10 Feet) above floor or grade level.
4. All set screws must be checked and re-tightened where necessary after installation. No lubricants should be used on screws or hooks.
5. To reduce the risk of personal injury install the safety cable (per Fig.1).
6. **DO NOT** attach blades before hanging the fan.

## **INSTRUCTIONS**

- ① ON/OFF the fan
- ② Short press: ON/OFF the light  
Long press (hold for 3 seconds): Dimming
- ③ Speed of the fan (① low speed — ⑤ high speed)
- ④ Direction of the fan (reverse switch)
- ⑤ Timing control of the fan
- ⑥ LED indicated light
- ⑦ 12V battery should be used in emitter

## **TROUBLESHOOTING**

### **TROUBLE**

1. Fan will not start
2. Fan sounds noisy
3. Fan wobbles or shakes excessively.

### **SUGGESTIONS**

- Check wiring connections to fan.
- Check fuses and circuit breakers.
- Check wiring connections in switch housing.
- CAUTION: Turn power off for last two items.**
- Check to make sure that all screws in motor housing are snug.
- Check to make sure that blade bracket screws are tight.
- Check to make sure that wire nuts in switch housing are not rattling against wall of switch housing.
- If fan has a light kit make sure switch housing screws and set screws are tight.
- Some fan motors are sensitive to signals from solid state variable controls. If solid state controller is used, change to an alternative control. (See a representative for a list of available controls.)
- Allow a 24 hour break in period to eliminate most noises.
- Check that all blades are screwed firmly into blade brackets.
- Check that blade brackets are secured firmly to motor.
- Check distance from tip of blades to ceiling.
- Check distance between blade tip to blade tip. All measurements should be equal. Loosen blade screws and position blade until even then re-tighten.
- Check that the downrod hemisphere notch is engaged in canopy
- Check to make sure that jam screws in downrod are tightened.
- Make sure canopy and mounting bracket are tightened securely to wooden joist.
- Make sure warpage has not occurred in wooden blades. If so, contact the customer service department for replacement parts.

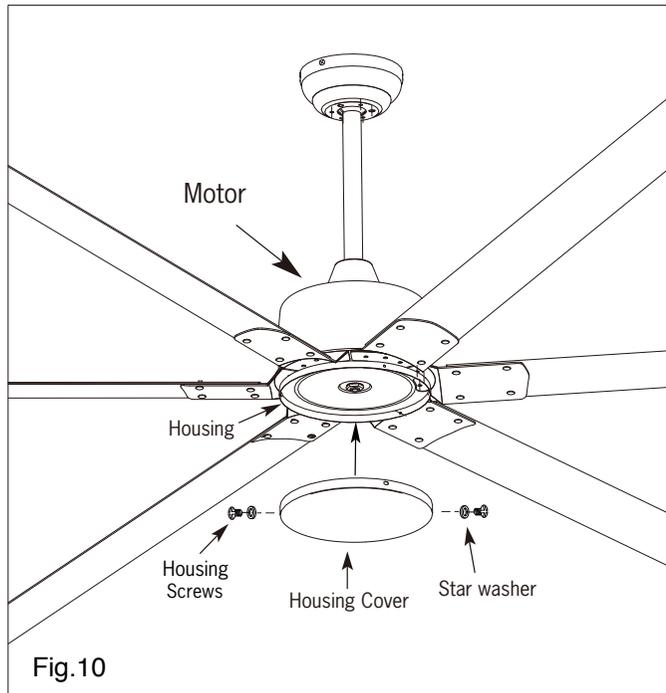
8.

### **OPTIONAL FEATURE: LIGHT ADAPTABLE**

- This fan is light adaptable. Please approach your dealer for the light kit certified for this model.

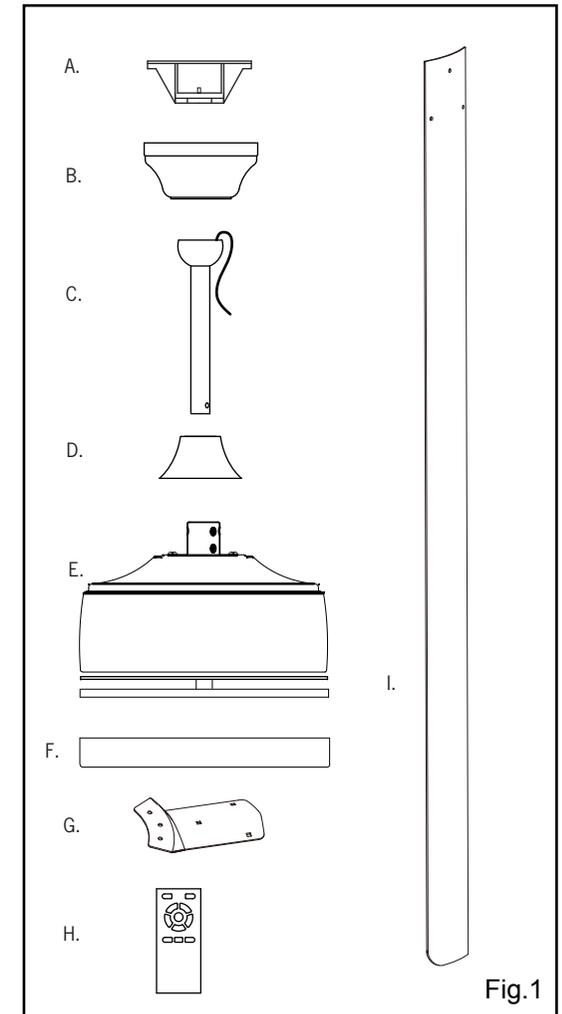
### **WARNING: BE SURE TO TURN OFF POWER BEFORE INSTALLING**

- Carefully tuck electrical wires back into housing, align housing cover with housing and secure with three housing screws and washers.



### **ASSEMBLY DRAWING**

- A. Mounting Bracket
- B. Canopy
- C. Downrod Assembly
- D. Yoke Cover
- E. Fan Motor Assembly
- F. Housing Cover
- G. Blade Bracket
- H. Remote Control
- I. Fan Blade



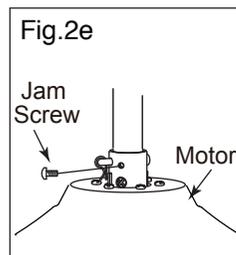
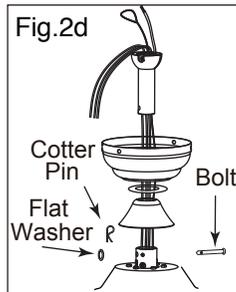
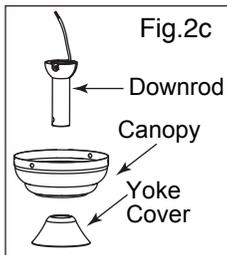
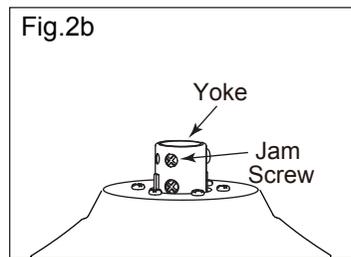
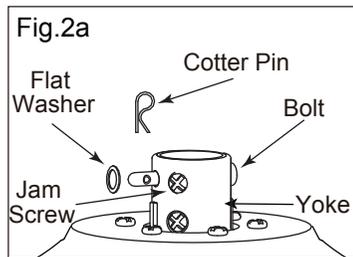
**WARNING: Ensure that all connections, set screws and screws are securely tightened before the next step.**

**To clean the fixture, turn off the power, wait for it to cool, and wipe the fixture with a clean, soft cloth.**

# 1. MOUNTING

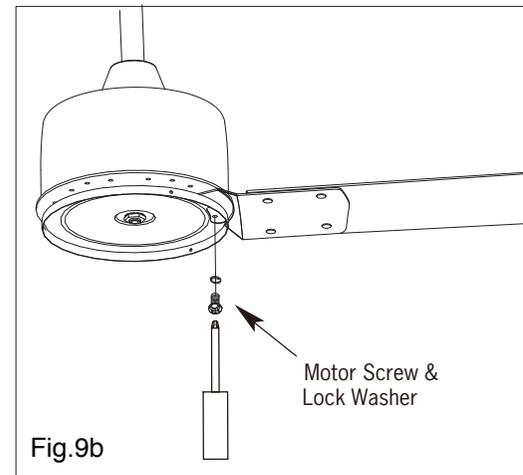
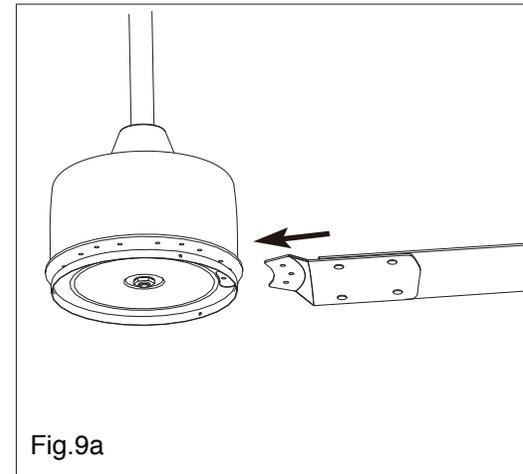
## A DOWNROD MOUNT

- Take out fan motor housing.
- Remove cotter pin and bolt from yoke.
- Loosen jam screw in yoke until it is flush with the inside surface.
- Obtain downrod, canopy and yoke cover.
- Place downrod inside canopy and yoke cover.
- Route wires exiting motor through yoke cover, canopy and downrod.
- Insert bolt through hole in shaft and downrod. **Be careful not to damage or cut the fan wires.**
- Tighten flat washer and bolt. Secure with cotter pin through hole in the end of the bolt.
- Secure downrod in position by tightening jam screws. Slide yoke cover down so it is flush with the motor housing.



## 7. MOUNTING BLADES TO MOTOR

- Insert the blade arm into the fan as shown.
- Tighten the blade arm to motor with the screw and lock washer as shown.
- Slightly turn the blade after installation and repeat the same step for the other blades.



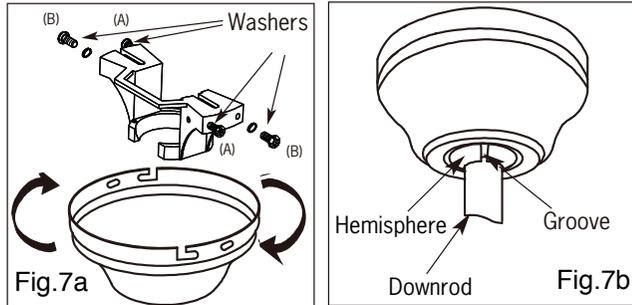
## INSTALLATION

**NOTE: All screws must be checked and retightened where necessary, before and after installation.**

## 5. ENGAGE HEMISPHERE (Downrod Mount Only)

- Carefully rotate fan assembly until groove in hemisphere locks over tab of canopy assembly.

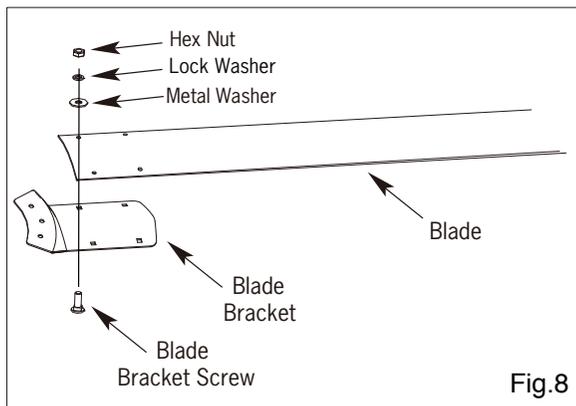
**WARNING: Failure to seat tab in groove could cause damage to electrical wires and possible shock or fire hazard.**



**NOTE:** When installing fan on sloped ceiling, make sure tab on hanger bracket faces towards the top of the slope. Depending on the slope, a longer downrod may be required to prevent fan blades from hitting the ceiling.

## 6. MOUNT BLADE BRACKETS TO BLADES

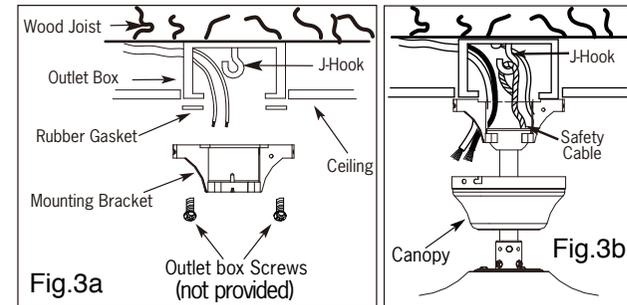
- Place blade bracket screw through flat washer, fibre washer and blade.
- Align with corresponding hole in blade bracket.
- Repeat with (2) remaining screws and tighten.



## 2. INSTALL MOUNTING BRACKET

**WARNING: To Reduce The Risk Of Fire, Electric Shock, Or Personal Injury, Mount To UL/CSA Listed Outlet Box Marked Acceptable for Fan Support And Use Mounting Screws Provided With The Outlet Box.**

- Install J-Hook through centre of outlet box and into the wooden joist.
- Secure mounting bracket and rubber gaskets to outlet box.
- Hang the safety cable onto the J-hook.
- Hang fan on temporary hook or mounting bracket.



## 3. ELECTRICAL HOOK-UP

- There are several different wiring combinations that can be used in controlling your ceiling fan to meet your specific requirements. Should the following method not meet your requirements call or visit your nearest distributor for a full list of fan accessories.

### CAUTION

Green Wire - GROUND  
 Black Wire (Fan) - POWER  
 White Wire (Fan) - COMMON

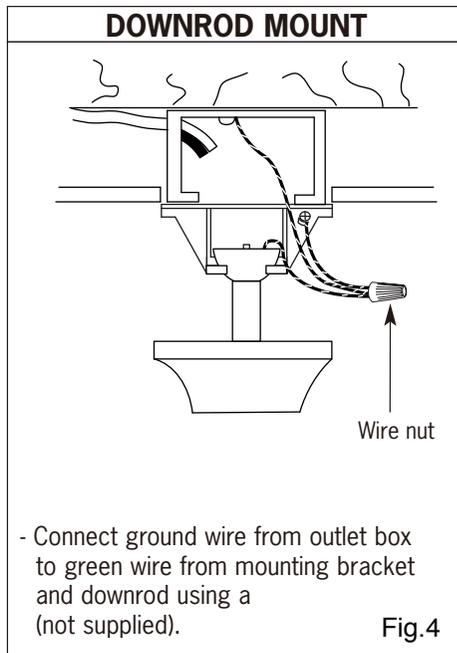
**SEE SAFETY PRECAUTIONS ON PG. #2 BEFORE WIRING**

After making the wire connections, ensure the wires should be spread apart with the grounded conductor and the equipment-grounding conductor on one side of the outlet box and the ungrounded conductor on the other side of the outlet box.

Ensure the splices after being made should be turned upward and pushed carefully up into the outlet box.

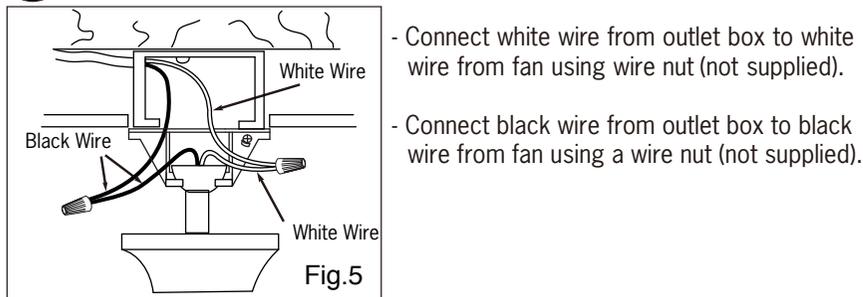
### 3. ELECTRICAL HOOK-UP

#### A CONNECTING THE (GREEN) GROUND WIRE



**NOTE:** Once ground wires are connected, carefully tuck wires and wire nut into the outlet box making sure that the wires are clear of the hemisphere and downrod when positioned in mounting bracket (Downrod Mount Only).

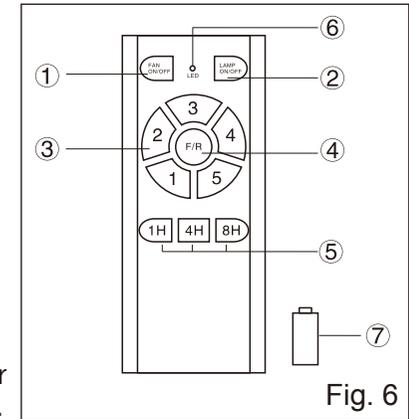
#### B CONNECTING BLACK, WHITE, AND (RED OR BLUE) WIRES



**NOTE:** Once wires are connected, carefully tuck wires and wire nuts into the outlet box making sure that the wires are clear of the hemisphere and downrod when positioned in mounting bracket (Downrod Mount Only).

### 3. ELECTRICAL HOOK-UP FUNCTION INSTRUCTION OF EMITTER

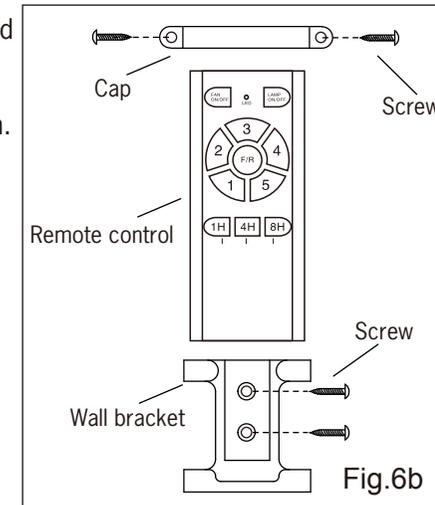
- C**
- Learning code and matching mode is used between transmitter and receiver.
  - Turn "ON" the supply power. Within 30 seconds, press "FAN ON/OFF" button on the transmitter for 5 seconds. Transmitter and receiver are connected after hearing a long "beep".
  - If the transmitter cannot control the fan, check to ensure all wiring connections are properly connected according to the instruction manual. Check to ensure the batteries are in the right position. Check whether there are any similar remote controls in use nearby. Check whether they work with the same frequency.
  - Low voltage of battery will affect the sensitivity of the transmitter. The indicator light will flash when battery voltage is low. Replace the batteries for better performance.
  - Take out the batteries from the transmitter when leaving unused for long periods of time.
  - **Ensure to connect the ground wire accordingly.**



#### D INSTALLING THE REMOTE CONTROL WALL BRACKET

If desired, the wall bracket can be installed to house the remote control.

- Use the screws to secure the wall bracket at the desired mounting location.
- Place the remote control into the wall bracket.
- Mount the cap onto the top of remote control as shown by the 2 screws if necessary.



### 4. MOUNTING FAN ASSEMBLY

- Place two screws and washers on mounting plate (marked B on diagram) which correspond with slots in canopy. Screw in two turns.
- Position canopy to mounting plate aligning slots to screws (marked B on diagram) then turn to lock.
- Position and tighten the two screws and washers (marked A on diagram) then tighten the two screws (marked B on diagram).